**Elizabethtown Church of the Brethren**

**RESOURCES COMMISSION**

**Meeting Minutes – March 3, 2021 (ZOOM)**

**7:00 p.m.**

**Attendees: Carroll Kreider, Duane Hernley, Amy Zimmerman, Pam Reist, Kurt Sollenberger**

1. **Review/Approve February 3, 2020, Minutes. Minutes Approved**
2. **Review Resources Financial Information. - Have not received**

1. **Elevator Status**

* **Starting week of March 22nd. They are having a review meeting on Monday March 8th, 2021 to discuss access and areas affected during the renovation. Specifics will be discussed during the review meeting. Estimating 3 months to complete the work**
* **Duane reviewed the issues with the payment that was made and the hiccup of a bill getting received by the Elevator Company.**

1. **Security (Door) System –**

* **Coming on Friday to do the system install (temporary)**
* **Need to look at buying a new computer to handle the Security System Software interface.**
* **Robert Hoffer has been very helpful in providing computer support to solve this issue**

1. **ECCC**

* **Kurt and Amy have met with Nakia Spigelmyer**
* **Amy got prices on taking down a couple pine trees and moving the existing fenced in area. Given the state of the building project and other factors, ECCC is in no financial position to help with tree removal.**
* **Kurt and Amy looking at bringing in someone to take down the two Oak cTrees and this will solve the problems of the ECCC.**
* **Quote from ATS of $2450 is the low bid. Mileys $3400, Martin’s $3750**
* **Amy and Kurt are recommending ATS**
* **Motion to engage ATS for the Tree removal from Rich Nornhold, Seconded Duane Hernley - Motion Approved**

**RELOCATION TENANTS – During building project.**

* **Kurt reviewed the meeting with the Daycare Center and other Etown COB representatives.**
* **Bottom Line is we as the Landlord is going to be responsible for the space during the renovation.**

1. **Insurance Coverage Renewal**

* **Complete and Auto Renewal**

1. **Building Issues/Concerns –**
2. **Boiler**
3. **Cleaning - Current Status is OK**
4. **Room 102 – Ch. Education Equipment**
5. **PPL and UGI are asking for who is the main supplier**
   1. **UGI is good going forward**
   2. **Still waiting on PPL**
   3. **Amy is empowered to negotiate**

1. **Amy Zimmerman – Contract Issues/Concerns**

**Note: No Concerns – simply want to check in with Amy.**

* **Current Status is Amy is Happy and if something would be amiss, Amy needs to bring any issues forward to the Resources Committee**
* **Amy needs to keep a schedule on record with the Resources Committee**

1. **Additional Info – Zoom equip Room 102 – Christian Ed. Monies. – Sept.**
   1. **No Update**

1. **During the Elevator Renovation Josh would like to work from home and he wants a desk. Not a resources committee decision.**

[**https://us02web.zoom.us/j/83733508114**](https://us02web.zoom.us/j/83733508114)

**NEXT MEETING – April 7, 2021, 7:00 p.m. Zoom.**

**RTN**