**Elizabethtown Church of the Brethren**

**RESOURCES COMMISSION**

**AGENDA – January 06, 2021 (ZOOM)**

**7:00 p.m. Attendees: Carroll Kreider, Kurt Sollenberger, Rich Nornhold, Duane Hernley, Barbara Ellis**

1. **Review/Approve December 7, 2020, Minutes. Attached**
2. **Minutes approved as distributed**.
3. **Review Resources Financial Information.**
4. **Financial Information not available for review.**
5. **Elevator Status**

 **Amy, Duane, Kurt**

1. **Jim Notaroberto, Otis Elevator, is arriving tomorrow, January 7, 2021, to begin the preliminary measuring for the elevator installation.**
2. **The deposit has been paid toward the installation.**
3. **Interior cab info will be placed at the Church for our review.**
4. **Amy Zimmerman will notify us when/where info will be available.**
5. **Fire Protection System – Johnson Controls bid and Siemens Bid**

 **Amy**

1. **The Commission is awaiting the bid from Siemens before making the final decision as to what system should be installed.**
2. **Amy Zimmerman will consult with Barry Garman, Building Committee Chair, about the system installation.**
3. **ECCC**
4. **Playground – Kurt & Amy**
	1. **Kurt and Amy did a walk though and they are looking to bid out the removal of the two (2) big Oaks. Looking to have done by the Spring time.**
	2. **Need to review the contract with the Day-Care to see what is the day care liable for?**
	3. **As you look at the christian ed wing, what about the area to the north of the building, along the street.**
5. **Stairwells – Amy, Barbara**
	1. **Need to review with the new director to see the need for all the storage items.**
	2. **Need to discuss with the Nursery Center.**
6. **Lease Renewals - Carroll**

 **ECCC – Calendar Year 2022**

 **ECNS and IU13 – Academic Year September 2021-May 2022**

1. **Need to determine if we are going to raise their rent**
2. **Rent would be starting Day Care Calendar Year**
3. **Nursery nad IU do August thru June**
4. **Needs to be determined and notified by July 31st for the DayCare**
5. **Lowell West Resignation - Volunteer**
	1. **Kurt Sollenberger is willing to do this on a temporary basis.**
	2. **Will review data in the fall to determine the path forward**
6. **Building Committee update – Barbara**
	1. **Amy invited to attend the meetings as facility manager.**
	2. **Next Meeting is Wednesday, January 13th, 2021 @ 6:30 in**
	3. **Next Week the main focus will be reviewing the document for the bid spec. Bids are already starting to arrive and will be reviewed.**
	4. **Barbara is going to forward any meeting invites and minutes**
	5. **Need to have the deed settled with the college**
7. **Insurance Coverage Renewal – Bids? Duane**
	1. **Bids due next meeting for Insurance Coverage**
8. **Memorial Committee Membership – Kurt**
	1. **Waiting on trees for the spring planting.**
9. **Additional items?**

 **NEXT MEETING – February 3, 2021, 7:00 p.m. Zoom.**

 **NOTE: Board Retreat – January 9, 2021**

**CLK**